



Application Procedures for Undergraduate & Graduate International Students

HOW TO APPLY:

- To apply online, go to www.academyart.edu and click "Apply Now" in the navigation bar to the right; OR
- Complete the attached application and fax it to Academy of Art University; OR
- Contact our International Admissions Office to apply in person.
- *Note:* Transfer students should refer to the International Student Application for additional instructions.

UNDERGRADUATE APPLICANTS:

- ❑ **APPLICATION FORM.** Only valid for the semester noted on application.
- ❑ **APPLICATION FEE: \$100 and TUITION DEPOSIT: \$500 for Onsite students or \$100 for 100% Online students.** Please make a check/money order payable to Academy of Art University or pay using Visa or MasterCard. The application fee and tuition deposit are non-refundable and only valid for the semester you have applied for. The tuition deposit will be credited toward tuition for the first semester upon enrollment.
- ❑ **REGISTRATION FEE: \$20.** Required for class registration and non-refundable after registration is completed.
- ❑ **OFFICIAL HIGH SCHOOL TRANSCRIPTS OR DIPLOMA.** Must show date of graduation. Second BFA applicants must submit official college transcripts, verifying prior Bachelor's degree.
- ❑ **OFFICIAL COLLEGE TRANSCRIPTS OR DIPLOMA.** Transcripts issued by colleges or universities outside the United States must be translated and/or notarized by a certified educational credential evaluation service such as www.ece.org, www.eres.com, or www.wes.org (these agencies charge a fee and are not affiliated with the Academy of Art University). If you would like to use an agency which is not listed, please email us to verify.
- ❑ **PORTFOLIO.** Not required but may be submitted at www.academyart.edu/upload to waive foundation or major classes. College transcripts must also be submitted to transfer credits and must show the classes/subjects, grades, credits, and number of hours completed for each class. Class waiver is not guaranteed, as student must demonstrate an equivalent level to that of students currently enrolled in the class.

The following items are ONLY required for students who plan to come to the United States:

- ❑ **AFFIDAVIT OF SUPPORT.** Enclosed. Photocopy is unacceptable.
- ❑ **OFFICIAL/ORIGINAL BANK LETTER.** A letter or certificate from your bank (or sponsor's bank) in English showing at least \$36,600 USD. Photocopy is unacceptable and letter will not be returned. Student is advised to obtain two copies of the bank letter from the bank. Note: U.S. Financial Aid not available to International Students.
- ❑ **PHOTOCOPY OF PASSPORT.**
- ❑ **TOEFL OR TOEIC SCORE.** You may submit your application for admissions before taking the test. More information available online: for TOEFL <http://www.ets.org/toefl/>; for TOEIC <http://www.ets.org/toeic/>. Our institutional code is **4207**; we do not have a minimum score requirement. The minimum score to waive out of our ESL assessment is 80 for TOEFL and 7 for IELTS.

Please send all application materials to:

International Admissions
Academy of Art University
79 New Montgomery Street
San Francisco, CA 94105
Phone: 415-274-2208
Fax: 415-618-6278
Email: [intl admissions@academyart.edu](mailto:intladmissions@academyart.edu)

Tuition and Fees subject to change at any time. Refer to www.academyart.edu for the most current information.



GRADUATE APPLICANTS:

- ❑ **APPLICATION FORM.** Only valid for the semester noted on application.
- ❑ **APPLICATION FEE: \$100 and TUITION DEPOSIT: \$500 for Onsite students or \$100 for 100% Online students.** Please make a check/money order payable to Academy of Art University or pay using Visa or MasterCard. The application fee and tuition deposit are non-refundable and only valid for the semester you have applied for. The tuition deposit will be credited toward tuition for the first semester upon enrollment.
- ❑ **REGISTRATION FEE: \$20.** Required for class registration and non-refundable after registration is completed.
- ❑ **OFFICIAL COLLEGE TRANSCRIPTS.** Must show a Bachelor's degree and Date of Graduation. Transcripts issued by colleges or universities outside the United States must be translated and/or notarized by a certified educational credential evaluation service such as www.ece.org, www.eres.com, or www.wes.org (these agencies charge a fee and are not affiliated with the Academy of Art University). If you would like to use an agency which is not listed, please email us to verify.

Speak with an Admissions Representative for more detailed information on the next five items:

- ❑ **SCANNED COPY OF BACHELOR'S DEGREE TRANSCRIPTS**
- ❑ **STATEMENT OF INTENT.** A one-page statement of your goals in graduate school.
- ❑ **PORTFOLIO:** A body of work representative of your artistic abilities. Must be submitted digitally. Applicants with a Bachelor's Degree but no portfolio may still apply.
- ❑ **RESUME:** A summary of your professional and educational experience. Submit with statement of intent, portfolio, copy of your Undergraduate transcript(s), and Letters of Recommendation (if included) at: www.academyart.edu/upload.
- ❑ **LETTERS OF RECOMMENDATION.** Three letters required for Motion Pictures and Television applicants. Strongly recommended for all other majors.

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